

7/08/2012
3:00 PM EST

ActArcs Meeting:

Attendees (Google Hangout)

Yvonne Ng
Marie Lascu

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Why Archive card design:

- We like the lay out
- Will send text edits to Emilie
- Maybe more neutral colors, will ask for some samples

Meeting schedule:

- Would like to switch meetings to weekday evenings
- Will send out doodle poll (for all four of us)

New community archiving suggestions:

- Everyone please brainstorm over the next week or two

Webinar from June 20:

- Attended by Yvonne and Rufus
- Josh walked thru Google form
- Currently a bunch of Google forms that populate spreadsheet- desc and tech metadata
- Formulas in cells compiling data to make chart
- Built basic filemaker database you can export
- Audio is done, still working on Film and Video
- The spreadsheets are a great starting point for our needs
- Please look over the docs Yvonne shared if you're interested

Discuss funding next meeting

Update: Hackathon at Witness Offices July 17, evening

NOTE: Next meeting will be held in two weeks, date and time TBD.